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## Strategic Partnership Funds TU Graz and TU Darmstadt

### Call 2020

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Within the framework of their strategic partnership, TU Darmstadt and TU Graz are providing funds for innovative cooperation projects. The aim is to promote collaboration in teaching and research. In particular, new teaching cooperations will be funded. Expenses incurred for travel, accommodation and material/equipment can be reimbursed with these funds. The call is open to:

- A) PhD students and Postdocs
- B) Professors, in particular Junior or Associate Professors as well as academic and teaching staff

The submitted applications will be reviewed by the Steering Committee, which consist of professors from both universities. The application will be evaluated with reference to the following criteria:

#### Funding Criteria

##### 1. Quality of the cooperation

Within the framework of the strategic partnership, the purpose of the funding initiative is to enhance overall quality, especially in terms of improving the quality of teaching, degree programmes, and research and providing support for young researchers. The following aspects are important:

- a) The topic is **innovative**.
- b) There are interested and qualified partners at **both** universities.

##### 2. The funding helps achieve at least one of the following objectives:

- a) **Initiation** of a new activity
- b) **Dissemination** of a cooperation (e.g. the inclusion of other institutes and/or faculties)
- c) **Deepening** of a cooperation
- d) **Consolidation** of a cooperation
- e) **Continuation** of a successful cooperation

##### 3. The application for funding needs to list:

- a) At least one contact person at each university
- b) Specific and realistic goals

Preference will be given to innovative proposals.

#### Application Procedure

Deadline for application submission:

**31 March 2020 for travel planned between June 2020 and May 2021**

**31 October 2020 for travel planned between January and December 2021**

The application must be submitted before the first activity (travel) takes place. Travel should be conducted within 12 months of the submission, starting from June (March call) or January (October call). The refund application must be submitted no later than two months after the end of the project.

Please use the official application form and include a detailed statement of the expected costs. Applications can only be submitted to ONE university.

Send your application electronically to

- TU Darmstadt: Sabine Roos, Coordinator for the Strategic Partnership, International Relations and Mobility, [sp-tugraz@pvw.tu-darmstadt.de](mailto:sp-tugraz@pvw.tu-darmstadt.de)
- TU Graz: Barbara Böttger, International Office – Welcome Center, [barbara.boettger@tugraz.at](mailto:barbara.boettger@tugraz.at)

All applications (TU Graz and TU Darmstadt) will be reviewed by the Steering Committee; therefore, the application can be submitted to either TU Graz or TU Darmstadt.

## Funding conditions

Funding is granted on the basis of the fulfilment of the above-mentioned criteria, a positive assessment by the Steering Committee, and the availability of funds. In addition, after the project/activity has been completed, a report (approx. 300 words) must be submitted, outlining the most important results and listing the planned next steps. This report should be submitted no later than two (2) months after the end of the project.

To calculate your expenses, please consider the following maximum rates:

Maximum accommodation expenses: €100/night (per person)

Maximum travel expenses: €400

Material/equipment: 50% of the original bill, up to a maximum of €3,000

## Procedure for reimbursement

The expenses for travel and accommodation are covered by the respective home university. Costs will be reimbursed according to the funding amount granted, once the original bills, receipts, etc. have been received.

### TU Darmstadt

*The expenses must initially be paid by the applicant; these expenses will be subsequently reimbursed. Please send a copy of your (travel expenses) statement and copies of the original receipts to Dagmar Schmidt (Dez. VIII Internationales, Finanzen, Tel: +49 6151 16-24057). In addition, please submit a "rebooking" [Umbuchung] form, including information about your cost centre and project number (ideally not a "9 number"). Please also provide us with confirmation of electronic booking (i.e. a bank statement) to prove that the transfer of funds has already been made from the departmental account.*

### TU Graz

Detailed information about reimbursement of costs can be found at TU4U:

<https://tu4u.tugraz.at/bedienstete/meine-karriere/auslandsaufenthalte/fuer-wissenschaftliches-personal/europa/foerdermittel-tu-darmstadt-tu-graz/>